

Appendix A

Continuing Education Governance Council Recommendation Form

Committees make recommendations rather than decisions. The Committee Chair will submit this form, attachments, all reasoning, logic, and supporting documentation for the committee's recommendation, as necessary, to ensure that each recommendation is fully considered. Committees should be mindful to present and explore sides of an issue, considering the broader institution and students as outlined in the Mission above. Narrow, strictly partisan recommendations will be returned to committees for broader analysis and consideration.

Committee Name	Committee Chair
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Recommendation Topic	Date of Committee Meeting
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RECOMMENDATION AND EXPLANATION:

Date recommendation is submitted to committee:		Action Taken and Date of Action (discussed, accepted, referred to, etc.)	
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